

Student Leadership Academy

School Policies

Prohibited Items

Ipods, MP3 Players, Hand-Held Games, Ipads, and laptops or any other electronic devices are not allowed at school at any time. Cell phones are to be turned off and in the student's book bag at all times. **Student Leadership Academy is not responsible for any of these items that are brought to school.**

The penalty for not following this rule is as follows: **1st** infraction-the electronic device/phone will be taken away until the end of the day; **2nd** infraction-parent will be called to pick up the device; **3rd** infraction-item cannot be brought back to school, unless it is turned in to the office in the morning and picked up at the end of each day.

Attendance

The first bell rings at 7:30AM, and the final bell rings at 7:35AM, at which time all students are expected to be in their seats in their first period class, ready to learn. Students arriving after 7:35 will be considered late and appropriate action will be taken.

Dismissal

Bus riders are dismissed at 2:00PM; walkers and car riders are dismissed at 2:10PM. All students need to be picked up by 2:20PM.

Transportation

Transportation arrangements need to be made in advance prior to the start of the school day. To obtain a bus pass, students must provide written permission from both students' parents.

Telephone Calls

Telephone calls made home are to be made only through the front office or the clinic. Students are not allowed to use cell phones to call or text home.

Health Information

Please fill out the HEALTH EMERGENCY CARDS and the HEALTH HISTORY SHEETS that are given out at the beginning of school. They contain important information which will be needed should your child have an injury or medical emergency while in school. The school needs to be able to contact you. **It is very important that you notify school if any of your information changes.**

Please note that if students will be taking medication during the school year, they will need to have a MEDICATION TREATMENT AUTHORIZATION FORM signed by a doctor, which can be picked up in the clinic. The medication needs to be in a prescription bottle that matches the form or, if the medication is over-the-counter, it needs to be in an unopened bottle. This includes Tylenol, etc. Parents need to bring these items to the clinic and sign the forms. If a student will be carrying an inhaler, the same form will need to be on file in the clinic.

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Health Information (continued)

If a student will be going on a field trip and will be taking medication, the School Board has a policy in place. The Medication Administration Form needs to be sent on the trip, along with the medication in the prescription bottle or in the unopened container. Medication needs to be brought to the clinic at least a week prior to the field trip

Beverages

In an effort to keep our school clean, only clear water will be allowed in the classrooms. **Students are not allowed to drink coffee, soda, energy drinks or colored beverages in any classroom or in the cafeteria.**

Visitors

All visitors **MUST** present their driver's license and sign in at the front desk prior to entering school.

Harassment

SLA has always discouraged harassment. However, in light of HB 669, the Jeffrey Johnson Stand Up For All Students Act, we have implemented an ABSOLUTE ZERO TOLERANCE policy for any form of harassment. This law prohibits bullying or harassment, including cyber bullying, of any public K-12 student or employee.

Service Hours

Students are required to complete an average of five (5) hours of volunteer service per month; 20 hours must be performed and reported by December 31st. **Parents** (or a family member) are required to volunteer an average of 2 hours per month at the school. Attending Parent Council Meetings, bringing baked goods for the Friday Bake Sales, etc. count toward this requirement. Parents with more than one child at SLA should volunteer an additional hour each month for each additional child (i.e. 2 children = 3 hours). Parents must complete at least 10 hours by December 31st. All hours must be turned in at school on a monthly basis by the 5th of the next month to be counted. (For example, January's hours need to be turned in by February 5th.) Hours turned in after due date will not be accepted.

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School Uniforms

Student Leadership Academy is a Uniform school. Each student is to wear an SLA embroidered polo shirt every day. Shirts must fit appropriately; shirts too large or too small are not permitted. If a shirt is worn under the uniform shirt, it can only be solid red, white, navy, grey or black; no writing or designs on undershirt.

Navy or khaki uniform shorts, skorts, skirts, capris or pants are to be worn every day. Shorts, skirts and skorts must be at least fingertip length. Overly tight or low rider pants or shorts are not allowed. Jeans are only acceptable on casual day, with the exception of ripped or torn jeans, which are not acceptable at any time.

Occasionally, SLA will have a casual day, when students are allowed to wear their regular clothing, provided they have not accumulated Uniform Violations. The casual day outfits need to be appropriate and modest. Pajamas, low cut tops, spaghetti straps and bare midriffs are strictly prohibited. Shirt straps must be at least the width of two fingers.

Studded belts, slippers, sandals and flip-flops are not allowed to be worn at any time, even on casual days. **Only shoes that are closed toe/closed heel are acceptable**, even on casual days. Hats may be worn only on casual days.

Only plain, unadorned sweatshirts or jackets in Red, White, Navy Blue or Black, or the SLA embroidered sweatshirts are allowed. Jackets or sweatshirts with logos, markings or other detailing are not allowed.

PE shirts are required for PE class. These are available for sale at school for \$7.00 each.

Students participating in Civil Air Patrol will be provided information on proper attire at the beginning of the school year. All CAP dress blue uniforms are provided through the CAP program.

Uniform violations will not be tolerated. **Parents will be called to bring a uniform for their student if the student is not dressed appropriately.** Students receiving two or more uniform violations will lose their casual day privilege for the month. Subsequent violations will result in in-school or out-of-school suspension.